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# GUIDELINES

## TAFE STAFF RECOGNITION AWARDS 2022

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### Overview

- To recognise and honour the achievements of staff, the TDA Board is delighted to announce the inaugural **TAFE Staff Recognition Awards**.
- Nominations open on Monday 12 September and close on Friday 30 September 2022.
- There are 4 award categories.
- The TAFE Staff Recognition Awards will be announced at the TDA Convention 2022 dinner on Tuesday 15 November in Adelaide.
- Recognise your colleagues or self-apply by submitting your nominations online.

### Categories

- 'Great idea' Award: Embedding technology to enhance organisational outcomes (team or individual)
- TAFE Educational Leader Award
- TAFE Services or Support Leader Award
- TAFE Collaboration Leader Award

### Application process

- Nominations will be online and can be accessed from the TDA website [www.tda.edu.au](http://www.tda.edu.au).
- Each award will require the nominator to submit a short-written submission.
- Staff can nominate a colleague or self nominate.
- The online form is on [www.tda.edu.au](http://www.tda.edu.au)
- Two criteria will be used to determine the finalists of each award.
- The word limit for each criterion is 300 words each.
- Nominees must seek support from a senior leader/executive in their institution.
- Applications close Friday 30 September.
- The three finalists will be informed in the first week of November allowing them to register for the TDA Convention 2022 if they have not already done so.
- The winners will be announced at the TDA Convention 2022 dinner, and the award will be presented by the category sponsor.

## Selection of finalists and winners

- Each category has been sponsored by either a diamond or gold TDA Convention 2022 sponsor, who is contributing the prize money as part of their sponsorship.
- Each award will have bronze, silver and gold winners.
- The three finalists of each award will be informed in the first week of November.
- Finalists do not have to attend TDA Convention 2022.
- Finalists who do attend TDA Convention 2022 will be given the early bird registration rate.
- The TDA Board members will be divided into pairs and each pair will be the judges for one award selecting the three finalists.
- Once the finalists for each award have been selected, the sponsors will participate in the final decision, along with the TDA CEO, to award gold, silver and bronze.
- There will be no feedback provided to those who were not selected as finalists. The judges' decisions are final.

## Categories and Criteria

### Diamond Sponsor

#### **'Great idea' Award: Embedding technology to enhance organisational outcomes**

Team or individual award

The 'Great Idea' Award recognises a team or an individual who has improved or transformed their business area with the use of innovative technology.

Nominees must meet the following criteria:

- Criterion 1: Builds new, different or unique outcomes for students or industry partners demonstrating how the technology supported the outcome.
- Criterion 2: Has qualitative or quantitative improvements for the TAFE or dual sector university TAFE division.

### Gold Sponsor

#### **Educational Leader Award**

This award recognises individuals who have advanced quality practices to achieve positive outcomes in education and training.

Nominees must meet the following criteria:

- Criterion 1: Builds organisational capability and responsiveness in delivery to students or industry clients
- Criterion 2: Demonstrates innovative approaches to education delivery, including new strategic partnerships and new delivery methods that improve learning outcomes.

## Gold Sponsor

### TAFE Services or Support Leader Award

This award recognises individuals who have made positive contributions to the outcomes of their business unit or organisation through the role they play in services or support.

Nominees must meet the following criteria:

- Criterion 1: Drives innovative approaches to service or support, including implementation of new or improved services or support business processes
- Criterion 2: Contributes towards building staff capability, improving organisational culture and service excellence.

## Gold Sponsor

### TAFE Collaboration Leader Award

This award recognises individuals who role model TDA's #POWEROFTAFE. The award is for leadership that has the potential to improve the performance of TAFEs through collaboration:

Nominees must meet the following criteria:

- Criterion 1: Demonstrates a collaborative approach to harnessing other TAFEs or TAFE divisions of dual sectors for the benefit of the TDA network.
- Criterion 2: Improves the performance of one TAFE or more than one TAFE and has the support of TAFE executive.

**TAFE DIRECTORS AUSTRALIA  
CONVENTION 2022**

15-17 November | Hilton Adelaide

**#POWEROFTAFE**

Courage  
**Change** and  
Challenge



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[www.tdaconvention.com.au](http://www.tdaconvention.com.au)